

10YFP TRUST FUND APPLICATION FORM

INFORMATION ABOUT THE APPLICANT – COVER PAGE

1.1* <small>(mandatory)</small>	Organisation name	
1.2*	Organisation type (Government, Ministry, Local government, Not-for-Profit, Other <i>(please specify)</i>).	
1.3*	Country	
1.4*	Office address	
1.5*	Country of the organisation's Headquarters <i>(if different from office address). Please refer to the guidelines contained in the announcement of the call for proposals.</i>	
1.6*	Website address	
1.7	Name of executing agency <i>(if different from applicant)</i>	
1.8	Type of executing agency <i>(if different from applicant)</i>	
1.9	Contact person, responsible for project's implementation	Name*
		Position*
		Email*
		Telephone (with country code) *
1.10*	When was the implementing entity established? <i>The implementing entity is either the applicant (if there is no executing agency) or the executing agency. Please refer to guidelines.</i>	

1.11*	Briefly describe the implementing entity's mission and geographical areas of intervention (maximum 480 characters)			
1.12*	Annual budget of the last year (N-1), (in USD). Please attach the latest annual and financial reports.			
1.13*	Annual budget of year N-2 (in USD).			
1.14*	Annual budget of year N-3 (in USD).			
1.15*	Number of employees			
1.16*	Has the 10YFP National Focal Point been informed about the proposal? (if yes, please attach a relevant endorsement letter)	Yes	No	Not applicable, there is no NFP in the country
1.17*	Are you a partner to the 10YFP programme?	Yes		No
INFORMATION ABOUT THE PROJECT – CONCEPT NOTE				
2.1*	Title			
2.2*	Which 10YFP programme the project contributes to?	<input type="checkbox"/> Consumer Information-SCP (CI-SCP) <input type="checkbox"/> Sustainable Public Procurement (SPP) <input type="checkbox"/> Sustainable Tourism Programme (STP) <input type="checkbox"/> Sustainable Buildings and Construction (SBC) <input type="checkbox"/> Sustainable Lifestyles and Education (SLE) <input type="checkbox"/> Sustainable Food Systems (SFS)		
2.3*	Country (countries) of implementation			
2.4*	Duration of the project (maximum 24 months)			
2.5	Amount requested from the 10YFP Trust Fund (in USD) *			

	Co-financing (in USD), if any	
	Total cost of project (in USD) *	
	List name of other donors	
2.6*	Project objectives. <i>Please indicate which SCP general objective(s) the project contributes to (for further information, please refer to funding guidelines).</i>	<ul style="list-style-type: none"> ⌘ Capacity building and access to financial and technical assistance. ⌘ Production of SCP knowledge and technical tools / outreach and communication on SCP ⌘ Support to regional and national policies and initiatives ⌘ Resources efficiency and decoupling growth from environmental degradation and resource use.
2.7*	<p>Concept note (2 pages). Provide the project summary including :</p> <ul style="list-style-type: none"> - Overall objectives - Contribution to programme objectives, work areas and work plans - Does the project respond to recognised needs and priorities, at international, regional, national or local levels? - How many direct beneficiaries are expected to be targeted? Please provide a country breakdown if the project covers several countries. - Expected outcome of the project (what the project will change) - Specific activities, location(s), and expected tangible results (outputs). <p><i>Please carefully read the guidelines contained in the announcement of the call for proposals,</i></p>	

	<i>and describe how this proposal responds to the focus of the call.</i>	
2.8*	Describe what the proposed approaches are to scale-up the project's activities over time and how the sustainability of the project will be ensured, once the duration is over. <i>(maximum 600 characters).</i>	
INFORMATION ABOUT PARTNERSHIPS		
3.1	What are the partners to the project? Names and roles in the project implementation. <i>(Bullet points).</i> <i>Please attach relevant support/commitment letters</i>	Name of partner
		Role in the project
		Attachment
3.2	Will the project engage with private sector organisations? If yes, please specify which are these organisations and their role in the project (maximum 600 characters).	