



CALL FOR PROPOSALS

10YFP Sustainable Lifestyles and Education Programme

10YFP Sustainable Lifestyles and
Education Programme JAPAN'S
CALL FOR PROPOSALS:
GUIDELINES FOR APPLICANTS

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EXECUTIVE SUMMARY

Sustainable consumption and production (SCP) refers to “the use of services and related products, which respond to basic needs and bring a better quality of life while minimizing the use of natural resources and toxic materials as well as the emissions of waste and pollutants over the life cycle of the service or product so as not to jeopardize the needs of future generations”.

This call for proposals focuses on the Sustainable Lifestyles and Education (SLE) Programme. The call is open from 10th of April 2017 to 8th of May 2017.

The Sustainable Lifestyles and Education (SLE) Programme is a global multi-stakeholder initiative with the goal to accelerate the shift towards more sustainable lifestyles.

Funds of the Call for Proposals were donated by the Ministry of the Environment of Japan (MOEJ), as the Co-lead of the SLE Programme.

The 10YFP Secretariat, the Institute for Global Environmental Strategies as well as the Coordination desk of the SLE Programme administer this call for Proposals.

Applicant should be an actor of the 10YFP SLE programme (Programme partners, MAC members and Co-Leads), or commit to become a Programme partner.

The thematic focus of this call for proposals is “**Reduction of CO2 emission arising from household consumption of energy, food, or mobility through innovative multi-stakeholder partnerships**”.

Funds available are up to US\$ 700,000 to support up to 2 project. The expected size of the projects is US\$ 300,000 – 350,000.

Duration of eligible projects is Minimum 1 year - Maximum 2 years.

The project proposals selection process is divided in two stages:

1. Submission and evaluation of Application forms
2. Submission and evaluation of full project proposals.

Applicants that passed through the 1st stage will be asked to submit the full project proposal.

This document offers information on the 10YFP, the SLE Programme and the specific focus of this call, and it provides guidance to all applicants on how to apply to the call for proposals.

CONTACTS

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1. WHAT IS THE 10YFP?

1.1. What is 10YFP?

At the United Nations Conference on Sustainable Development (Rio+20) in 2012, Heads of State adopted the 10 Year Framework of Programmes on Sustainable Consumption and Production Patterns (10YFP), a global framework for action to accelerate the shift towards SCP in both developed and developing countries. The 10YFP generates collective impact through multi-stakeholder programmes and partnerships, which develop, replicate and scale up SCP policies and initiatives at all levels. The 10YFP also fosters knowledge and experience sharing, and facilitates access to technical and financial resources for developing countries. UNEP serves as the 10YFP Secretariat.

The Secretariat cooperates closely with and responds to Member States and the 10YFP Board, collaborates with UN agencies, and fosters the active participation of key stakeholders. The Secretariat also coordinates and facilitates the development and implementation of 10YFP Programmes and administers the 10YFP Trust Fund.

More information on the 10YFP and its actors can be found in the 10YFP brochure

1.2. What are 10YFP Programmes?

Programmes are at the core of the 10YFP. There are currently **six thematic and sectoral 10YFP programmes** bringing together actors, expertise and resources to deliver SCP in an operational manner, on an increasing scale. They contribute to meeting the objectives, goals and functions of the 10YFP, responding to national and regional needs, priorities and circumstances.

The 10YFP programmes focus on: 1) **Building synergies and cooperation**, bringing together existing initiatives and partners, leveraging resources towards common objectives; 2) **Scaling up and replicating** successful policies and best practices for SCP, responding to national and regional needs, priorities and circumstances; 3) **Generating and supporting new projects and activities** on SCP in response to regional and national priorities and needs, as they emerge. The programmes **build capacity to implement policies, voluntary instruments, management practices, information and awareness raising activities to promote the shift to SCP patterns**. They bring together existing initiatives and partnerships working in similar areas, highlighting good practices and success stories, building synergies and cooperation among stakeholders to leverage resources towards mutual objectives and minimize duplication of ongoing efforts.

Each programme consists of: Leads/Co-Leads; Coordination Desk; Multi-stakeholder Advisory Committee (MAC); and Partners.

Please follow the links below for more detailed information on each of the 10YFP Programmes:

- [Sustainable Public Procurement Programme](#)
- [Consumer Information for SCP Programme](#)
- [Sustainable Lifestyles and Education Programme](#)
- [Sustainable Buildings and Construction Programme](#)
- [Sustainable Tourism Programme](#)
- [Sustainable Food Systems Programme](#)

The 10YFP Secretariat ensures adequate support to the 10YFP programmes and facilitates cooperation between the programmes for coordinated action.

2. 10YFP SUSTAINABLE LIFESTYLES and EDUCATION PROGRAMME and FOCUS of the Call for Proposals

Activity	Lead responsibility	Deadline	Cumulative duration (weeks)
Submission of application forms	applicants	08.05.2017	4
Eligibility check	Secretariat	29.05.2017	7
Evaluation of the application forms	TRC	19.06.2017	10
Submission of full project proposals	applicants	17.07.2017	14
Evaluation of full project proposals	TRC	31.07.2017	16
Board comments to TRC recommendation of projects	Board	14.08.2017	18
MOEJ final decision based on TRC recommendation and Board comments	MOEJ	28.08.2017	20
Finalisation of the funding agreement	Secretariat and TRC	25.09.2017	24
Signature of the funding agreement	Secretariat	06.11.2017	30

Table 1. Timelines for the 10YFP SLE Programme Call for Proposals. These timelines are indicative; significant deviations to those will be communicated to applicants.

2.1. Introduction

The Sustainable Lifestyles and Education (SLE) Programme is a global multi-stakeholder initiative, with the goal to accelerate the shift towards more sustainable lifestyles and education. It is one of the six programmes of the 10YFP. The 10YFP SLE programme was launched in November 2014, as a multi-stakeholder programme to promote sustainable lifestyles and education. It is being co-led by the Ministry of the Environment of Japan, the Government of Sweden, and WWF, with the support of a 22 member Multi-stakeholder Advisory Committee (MAC). Furthermore, the SLE Programme currently has over 80 partners around the globe from all stakeholder groups. More information on the governance and membership of the SLE Programme can be found [here](#)

The SLE Programme has four work areas and five cross-cutting focus themes that guide the Programme towards the achievement of its goal.

The three work areas are:

- DEVELOPING AND REPLICATING SUSTAINABLE LIFESTYLES, INCLUDING LOW-CARBON LIFESTYLES, which has the three sub work areas of:
 - Promoting innovative models and traditional practices of sustainable lifestyles
 - Supporting conducive policies, infrastructures and economic instruments
 - Building the business case and encouraging responsible market innovation for sustainable lifestyles
- EDUCATING FOR SUSTAINABLE LIFESTYLES, having the three sub work areas of:
 - Mainstreaming sustainable lifestyles into formal education
 - Making sustainable lifestyles a focus in every learning environment

- Mobilizing and empowering youth for sustainable lifestyles
- TRANSFORMING CURRENT AND SHAPING FUTURE GENERATION’S LIFESTYLES, having the three sub work areas of:
 - Scenarios for sustainable and low-carbon lifestyles
 - Developing frameworks and tools to assess and track lifestyles impacts
 - Ensuring and measuring the programme contribution to global priority challenges

2.2. Focus on the SLE programme call for proposals

Funds of the Call for Proposals were donated by the Ministry of the Environment of Japan (MOEJ), as the Co-lead of the SLE Programme. The 10YFP Secretariat, the Institute for Global Environmental Strategies as well as the Coordination desk of the SLE Programme jointly administer the Call for Proposals.

For this specific 10YFP SLE Programme call for proposals, focus will be placed onto **“Reduction of CO2 emission arising from household consumption of energy, food, or mobility through innovative multi-stakeholder partnerships”**.

The SLE programme looks for projects that are aligned with the Sustainable Development Goals of the 2030 Agenda for Sustainable Development, in particular SDGs 12 as well as targets of other SDGs that are of relevance to sustainable lifestyles and education. Priority will be given to project proposals that demonstrate that they respond to country and/or local needs and contribute to the objectives of the 10YFP.

It is underlined that the 10YFP emphasizes the need for “collective impact”, which implies that stakeholders are working in stable and effective partnerships to jointly achieve the project’s goals and objectives. The use of a multi-stakeholder approach including active involvement of local stakeholders in the implementation of the proposed activities is recommended. Applicants are encouraged to propose new ideas, methods, products or processes to be applied to project implementation.

Type of the Projects:

The projects contributing to the three working areas of the SLE Programme will be considered.

In addition, a successful project will address a core problem related to sustainable lifestyles, and have the potential for upscaling and/or transfer to other national/regional contexts. Preference will be given to high quality proposals that involve multiple actors from different stakeholder groups.

The expected size of these projects is **USD 300,000 – 350,000**, and they will run for **up to two years**.

2.3. Eligibility of the project proposals

All the project proposals submitted under this call must comply with the criteria indicated below:

1. **Duration:** Minimum duration 1 year, maximum duration 2 years.

2. **Deadline:** The call for proposals is open until the 8th of May 2017 (11:59pm CET). Applications must be submitted by the stipulated deadline. Beyond that deadline, proposals will be considered ineligible.
3. **Available funds:** up to US\$ 700,000 to support up to 2 project proposals. The expected size of Projects is US\$ 300,000 – 350,000.
4. **Targeted Programme:** Sustainable Lifestyles and Education. Projects with the main focus on other programmes will be ineligible.
5. **Applicants.** Applicant should be an actor of the 10YFP Sustainable Lifestyles and Education Programme (Programme partners, MAC members and Co-Leads), or should commit to become a Programme partner¹. However, only applicants with headquarters in developing countries and countries with economies in transition are invited to submit proposals in response to this call. An applicant is an entity that submits the project proposal. An executing agency can optionally be designated by the applicant to implement the project. The organisation that will be in charge of implementing the project (applicant or assigned executing agency) and signs the funding agreement, will be referred to as “Implementing entity” further on in this document. Implementing entity is the signatory of the funding agreement and is solely responsible for the implementation and funds management of the project. Applicants and executing agencies (when applicable) will need to comply with the following eligibility criteria:

Applicants’ eligibility

- Only regional, national, local Governmental institution / agency (or subsidiary body) from developing countries or not-for profit² organisations, with headquarters in developing countries and countries with economies in transition³ are eligible to be applicants.
- Project can only be carried out and submitted by one applicant, including in the case of multi-country project proposals.
- An applicant can designate only one executing agency to implement the project.
- Applicants are required to have sufficient operational experience; technical and financial expertise to manage, coordinate and monitor the implementation of the project. The organisation’s experience in similar projects over the last 3 years is taken into account.

Executing Agency eligibility.

- Only UN Agencies and other inter-governmental organisations (IGOs), not-for-profit organisations and governmental institutions / agencies from developed and developing countries are eligible as executing agencies.
- An executing agency must be commissioned by an applicant to implement the project.
- Project proposals can only have one executing agency.

¹ Instructions how to become a Programme partner are available from the Global SCP Clearinghouse at the following address: <http://www.scpclearinghouse.org/sustainable-lifestyles-and-education/how-get-involved>

The Applicant will only be allowed to sign the grant agreement after confirmation of his partner status.

² Not-for-profit organisations include: associations, non-governmental organisations (NGOs), academia, and Community Based Organisations

³ For developing countries please refer to the following list:

http://www.un.org/en/development/desa/policy/wesp/wesp_archive/2015wesp-stats-en.pdf - Table C

For the list of countries with economies please refer to the following document:

http://www.un.org/en/development/desa/policy/wesp/wesp_archive/2015wesp-stats-en.pdf - Table B.

- When the executing agency is from a governmental institution from a developed country, this institution is expected to provide co-funding to the project and the proposal should include a capacity-building element
 - The identification of an executing agency is optional
 - The executing agency is responsible for the implementation of the project and administration of the funds. Executing agencies are required to have the necessary operational experience, technical and financial expertise.
6. **Overall requirement for the objective:** The proposed projects should contribute to the goals and principles of the 10YFP, respond to the objectives of the SLE programme, and to the specific focus of this call as specified in section 2.2 of this document. Project activities must respond to regional or national needs and priorities.
7. **Approaches to scale-up project activities and sustainability.** The project should describe the opportunities to scale-up and to replicate project activities in different contexts and how the sustainability of the project will be ensured, once the duration is over. The project should therefore demonstrate commitment to transferring knowledge, skills and/or technologies to local stakeholders and encourage its beneficiaries or partners to continue activities after completion of the project.
8. **Geographical scope:** The project's geographical scope may be at the national (including sub-national), sub-regional or regional level or include multi-country projects, for developing countries or countries with economies in transition.
9. **National focal point involvement**
- [10YFP National Focal point\(s\)](#) should be informed of the proposal submission
 - Government applicants shall provide evidence that the 10YFP National Focal Point has been consulted
 - Not-for-profit applicants shall submit copy of the proposal to the 10YFP National Focal Point of their country
 - When a 10YFP National Focal Point has not been nominated in the country of the applicant, the proposal shall so specify
10. **Language:** English. Applications written in a language other than English will be considered ineligible.
11. **Submission:** Only fully completed online applications, including any requested supporting documentation, received by the 10YFP secretariat by the stipulated deadline will be considered. All applicants are strongly encouraged to apply on-line as soon as possible after the call has been opened and well before the deadline. On-line applications will be acknowledged where an email address has been provided. If you do not receive an e-mail acknowledgement within 24 hours of submission, your application may not have been received. In such cases, please resubmit the application, if necessary. If the problem persists, please seek technical assistance by contacting 10yfptrustfund@unep.org.
12. **Co-financing:** for this specific call, preference will be given to projects that have complementary funding secured.
13. **Overall quality:** applications of poor content and presentation quality will be ineligible

14. Mandatory documents:

- Application form
- Latest annual and financial reports
- Evidence that National Focal Point has been consulted (if applicable)
- Letters of support from partners/partnership agreements (if applicable)

3. PROJECT CYCLE of the 10YFP Trust Fund

The table below gives an overview of the 10YFP actors that have been assigned specific roles:

Actor	Role
10YFP Secretariat	<ul style="list-style-type: none">• Administration of the fund• Coordination of the Call for Proposals
10YFP Programmes through a Technical Review Committee (TRC) (ref. 2.2)	<ul style="list-style-type: none">• Definition of the focus of the call for proposals• Technical evaluation of the proposals submitted• Technical advice to the selected grantees throughout implementation
National Focal Points (NFP) ⁴	<ul style="list-style-type: none">• Endorsement of and support to the proposed projects in countries where NFP is assigned
10YFP Board	<ul style="list-style-type: none">• Commenting to the TRC evaluation of the projects
MOEJ	<ul style="list-style-type: none">• Final decision of the projects to be funded, based on the recommendation of the TRC and comments by the 10YFP Board• Ensure neutrality, objectivity, transparency, accountability and regional balance in the allocated use of the resources

The 10YFP SLE Programme project proposals selection process is divided in two stages:

1. Submission and evaluation of application forms (cover page and project concept note)
2. Submission and evaluation of full project proposals.

A Technical review committee (TRC) is established for each call for proposals. Its aim is to provide technical guidance throughout the whole process, from the preparation of the call for proposals, to the technical evaluation of the proposals and technical support in the implementation phase of the projects selected. The TRC is chaired by one of the co-leads of the relevant 10YFP programme and is composed of the interested co-leads and MAC members of the programme, the 10YFP Secretariat or a 10YFP National Focal point may be invited to join the TRC by the Chair.

3.1. Submission and evaluation of application form

To request support from the 10YFP SLE Programme, applicants are required to fill out the application form and submit to the 10YFP Secretariat through the dedicated online platform of the Global SCP

⁴ More information on the National Focal Points can be found [here](#)

Clearinghouse. The application form includes a cover page which describes applicant's details and financial capacity as well as a project concept note of 2 pages. The concept note provides an overview of the proposed project: project context; targeted beneficiaries; specific and general objectives; main activities; expected outcome and outputs. The total cost of the project, including amount requested from the 10YFP SLE Programme and any co-financing, should be provided. A detailed budget is not necessary at this stage of the selection process. The submission is online; in addition and for reference purposes the template of the application form is provided in the Annex to the Call for Proposals announcement. Upon submission of the application form an applicant will receive an automatically-generated confirmation e-mail.

Guidance: The 10YFP Secretariat guides applicants during the application process when necessary to ensure that applicants follow the administrative and strategic guidance of the 10YFP Trust Fund.

Mandatory documents

- Application form
- Latest annual and financial reports
- Evidence that National Focal Point has been consulted (if applicable)
- Letters of support from partners/partnership agreements (if applicable)

Online Submission: The submission of the application form is online through the dedicated space on the Global SCP clearinghouse. All applicants are strongly encouraged to apply on-line as soon as possible after the call has been opened and well before the deadline. On-line applications will be acknowledged where an email address has been provided. If you do not receive an e-mail acknowledgement within 24 hours of submission, your application may not have been received. In such cases, please resubmit the application, if necessary. If the problem persists, please seek technical assistance by contacting 10yfptrustfund@unep.org.

Eligibility check: After the submission deadline and once all proposals have been collected, the 10YFP Secretariat conducts a first eligibility check, based on the defined eligibility criteria. Eligible proposals are forwarded to the TRC for initial review and scoring.

Technical evaluation: The TRC reviews all eligible proposals and scores each proposals against a set of established evaluation criteria. The TRC evaluation will results in a single score for each of the proposals. The TRC provides the 10YFP Secretariat with the scoring of all the eligible proposals and the recommendation:

- Option 1: TRC supports the application and via the Secretariat requests the applicant to develop a full project proposal.
- Option 2: TRC does not support the application.

3.2. Submission and evaluation of full project proposals

Invitation to submit full project proposals: Selected applicants are invited by the 10YFP Secretariat to submit a detailed project proposal composed of an implementation plan and a detailed preliminary budget. For reference the full proposal template can be downloaded online from the Call for Proposal announcement page. Supporting documents such as budget development guidelines will be shared with the selected applicants. Full project proposals should be aligned with and feed into the 10YFP Monitoring and Evaluation Framework, available for reference on the Call for Proposals announcement page.

In case an executing agency is designated, the applicant is required to attach a Letter nominating the executing agency signed by both parties. Template of such a letter can be downloaded from the Call for Proposals announcement page.

Technical evaluation: The TRC reviews the submitted full project proposals and scores them against a set of established evaluation criteria. For each full proposal, the TRC will make one of 3 recommendations:

- Recommendation to be selected and funded
- Recommendation to be selected and endorsed (the proposal meets the established criteria but no funding is available under this call for proposal)
- Recommendation not to select

It is estimated that about 50% of submissions at the full project proposal stage will be selected for funding.

Final decision of projects to be funded by the MOEJ

- The 10YFP Secretariat submits the TRC's recommendation to the 10YFP Board and MOEJ for review and final decision.
- The 10YFP Board comments to the evaluation/recommendation of the projects by TRC.
- MOEJ decides on the projects to be funded, based on the objectives of the 10YFP SLE Programme as well as TRC recommendations and Board's comments.

3.3. Finalisation of the implementation plan and signing of funding agreement

1. The signing of the funding agreement is subject to the full project document (detailed implementation plan and related budget) being fully in line with UN rules and regulations and satisfactory to the 10YFP Secretariat as well as TRC.
2. Both TRC and the Secretariat support the implementing entity in finalising a clear and concise project document.
3. The TRC provides technical inputs to the development of the implementation plan, advises the implementing entity on the alignment of the indicators defined in the implementation plan with the 10YFP Monitoring and Evaluation framework, and provides technical advice throughout implementation.
4. The 10YFP Secretariat is responsible for making contractual arrangements using UNEP legal instruments and disburses approved funding from the 10YFP SLE Programme in line with the payment schedule established in the funding agreement.
5. The funding agreement consists of the main body with standard UNEP legal provisions, as well as the implementation plan and budget as its annexes.

3.4. Starting implementation

1. The official start of the project implementation is considered the date of the counter signature of the funding agreement.
2. On average, the first payment is disbursed one month after signing the agreement. Further payments are done in line with the schedule of payments indicated in the funding agreement.

3.5. Monitoring and reporting on projects

1. Implementing entities are required to report to Secretariat and TRC every 6 months. Progress and financial reporting is done using UNEP standards templates and should be in line with the indicators defined in the implementation plan. The 6-month reporting will be aligned with and feed into the Annual Programme Progress Reports as per the 10YFP M&E framework.
2. The 10YFP Secretariat receives and reviews the progress reports (narrative and financial) submitted by applicants in order to monitor project expenditures and to measure activities progress.

3. The TRC advises on, and if applicable reviews, technical deliverables and the progress of activities. Direct costs of monitoring and review of technical deliverables and activities may be covered by the budget allocation on monitoring.
4. The implementing entity is fully responsible for the management of funds allocated for the project. In case of non-compliance with the approved implementation plan and budget, the Secretariat in consultation with TRC will decide on appropriate measures in line with UN rules and regulations.

3.6. Final reporting and project closure

The implementing entity is required to submit a final progress and financial reports. Upon acceptance of the final reports by both the Secretariat and the TRC, the final payment is disbursed and the project is considered closed.

4. APPLICATION FORM GUIDANCE

Applicants should complete the online application form in accordance with the specifications below and with respect to the specific call they are responding to. Applicants are invited to carefully follow the instructions provided.

The application form is considered submitted once all the fields are filled out and the “Submit” button is clicked off. Please note that Individual sections cannot be saved. When the application form is submitted, it is no longer possible to modify or update it.

10YFP SUSTAINABLE LIFESTYLES AND EDUCATION PROGRAMME APPLICATION TEMPLATE		
INFORMATION ABOUT THE APPLICANT – COVER PAGE		
1.1* (mandatory)	Organisation name	
1.2*	Organisation type (Government Ministry, Local government, Not-for-Profit, International organisation, UN agency, Scientific or technical organisation, Other <i>(please specify)</i>).	
1.3*	Country	
1.4*	Office address	<i>Applicant’s administrative address.</i>

1.5*	Country of the organisation's Headquarters (if different from office address). Please refer to the guidelines contained in the announcement of the call for proposals.	If different from office address. Applicants from developing countries with headquarters in developed countries are not eligible.	
1.6*	Website address		
1.7	Name of executing agency (if different from applicant)	If different from applicant: Implementing entity designated by the applicant (see above "applicant and executing agency characteristics").	
1.8	Type of executing agency (if different from applicant)		
1.9	Contact person, responsible for project's implementation	Name*	Contact information of the main interlocutor who will be contacted by the 10YFP Secretariat during the selection process, if necessary.
		Position*	
		Email*	
		Telephone (with country code) *	
1.10*	When was the implementing entity established? The implementing entity is either the applicant (if there is no executing agency) or the executing agency. Please refer to guidelines.	Month and year of creation of the applicant's (if there is no executing agency) or the executing agency's organisation.	
1.11*	Briefly describe the implementing entity's mission and geographical areas of intervention (maximum 80 words)	Short statement describing the mission of the implementing entity.	
1.12*	Annual budget of the last year (N-1), (in USD). Please attach the latest annual and financial reports.	To be provided in USD. Please attach the latest annual (including financial) report (if not possible, please explain the reason).	

1.13*	Annual budget of year N-2 (in USD).		
1.14*	Annual budget of year N-3 (in USD).		
1.15*	Number of employees	<i>Number of employees of the implementing entity at the time of the submission of the project proposal.</i>	
1.16*	Has the 10YFP National Focal Point been informed about the proposal? (if yes, please attach a relevant endorsement letter)	<i>NFPs should be consulted and informed about the submission of the project proposal by an applicant with headquarters in their respective country. Applicants are encouraged to request a letter of endorsement from their NFP. Evidence that the NFP has been consulted and endorsed the project should be provided together with the application</i>	
1.17*	Are you a partner to the 10YFP programme?	Yes	No
INFORMATION ABOUT THE PROJECT – CONCEPT NOTE			
2.1*	Title		
2.2*	Which 10YFP programme the project contributes to?	<i>The applicant must ensure that their project is consistent with the SLE programme’s objectives and the specific focus of the call. The proposed project can as well contribute to other 10YFP Programmes, however the main focus should remain on the SLE programme.</i>	
2.3*	Country (countries) of implementation		
2.4*	Duration of the project (maximum 24 months)		
2.5	Amount requested from the 10YFP SLE Programme (in USD) *		
	Co-financing (in USD), if any	<i>Please indicate the total amount in USD to be received from other donor(s) for this project, if applicable.</i>	

	Total cost of project (in USD) *	
	List name of other donors	<i>Please provide name of other donors and specify which category the donors belong to (private or public funding).</i>
2.6*	Project objectives. <i>Please indicate which SCP general objective(s) the project contributes to (for further information, please refer to funding guidelines).</i>	
2.7*	<p>Concept note (2 pages). Provide the project summary including :</p> <ul style="list-style-type: none"> - Overall objectives - Contribution to programme objectives, work areas and work plans - Does the project respond to recognised needs and priorities, at international, regional, national or local levels? - How many direct beneficiaries are expected to be targeted? Please provide a country breakdown if the project covers several countries. 	<p><i>This project summary may not exceed 2 pages or 1300 words at the maximum and should contain the following:</i></p> <p><i>Please indicate clearly whether you are applying under funding Window 1 (Immediate Action Projects) or Window 2 (Strategic Impact Projects).</i></p> <p>Overall objectives. <i>Please explain the objectives the proposed project aims to achieve.</i></p> <p>Contribution to programme objectives, work areas and work plan. <i>Please describe how the project will substantially contribute to the achievement of the overall goal, the work areas, the focus themes and the priority activities of the SFS Programme; and the SDGs; as well as the objectives of the 10YFP ensuring the shift to SCP patterns</i></p> <p>Does the project respond to recognised international, regional, national or local needs and priorities established by regional / national consultations, scoping studies, action plans or strategies, formal institutions or scientific institutes? <i>Please, explain the project relevance based on national and regional identified needs and priorities using relevant technical and scientific references and publications.</i></p> <p>How many direct beneficiaries are expected to be targeted? <i>Please provide a country breakdown if the project covers several countries. Direct beneficiaries are those benefiting from project-funded activities while</i></p>

	<p>- Expected outcome of the project (what the project will change)</p> <p>- Specific activities, location(s), and expected tangible results (outputs).</p> <p><i>Please carefully read the guidelines contained in the announcement of the call for proposals, and describe how this proposal responds to the focus of the call.</i></p>	<p><i>indirect beneficiaries are considered those who benefit as a result the project.</i></p> <p>Expected outcome of the project: <i>What will the project will change? The uptake, adoption or use of project outputs by the project beneficiaries. This is observed as change of behaviour, attitude/action, condition, knowledge or skill.</i></p> <p>Specific activities, location(s) and expected tangible results (outputs): <i>Outputs are the products, capital goods and services delivered by the project. Outputs relate to the completion of activities and managers have a high degree of control over them.</i></p>
<p>2.8*</p>	<p>Describe what the proposed approaches are to scale-up the project’s activities over time and how the sustainability of the project will be ensured, once the duration is over. (maximum 100 words).</p>	<p><i>Please describe the opportunities to scale-up and to replicate project’s activities in different contexts overtime and how the sustainability of the project will be ensured</i></p>
<p>INFORMATION ABOUT PARTNERSHIPS</p>		
<p>3.1</p>	<p>What are the partners to the project? Names and roles in the project implementation. (Bullet points).</p> <p><i>Please attach relevant support/commitment letters</i></p>	<p><i>Partnerships are to be mentioned when partners were contacted and agreed to participate in the project with the applicant for the success of the project. Applicant is requested to include a brief paragraph on the role and commitments these partners have expressed. Please attach to the application template any relevant support or commitment letter from these partners or a Memorandum of Understanding signed between the applicant and one or several partners, if relevant.</i></p>
<p>3.2</p>	<p>Will the project engage with private sector organisations? If yes, please specify which are</p>	

	<i>these organisations and their role in the project (100 words)</i>	
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