**Partner Application Form**

Thank you for your interest in joining the One Planet – Sustainable Tourism Programme.

The programme is open to all organizations and experts (legal entities) that are interested in joining a collaborative platform to bring together existing initiatives and partnerships and facilitate new projects and activities.

In order for the Lead, Co-Leads and Multi-stakeholder Advisory Committee (MAC) to approve your application, we kindly ask you to fill in and sign this form and submit it to the Coordination Desk ([stp10yfp@unwto.org](mailto:stp10yfp@unwto.org)) with a copy to the Secretariat ([10yfp@unep.org](mailto:10yfp@unep.org)). The Coordination Desk may request additional information from applicants if necessary. Once a decision is made on your membership, the Coordination Desk will notify you.

Please feel free to contact the Coordination Desk ([stp10yfp@unwto.org](mailto:stp10yfp@unwto.org)) if you have any questions. Please note that requests for funding will not be considered through this application process – opportunities to receive funding will be advertised separately when they materialize.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 1. **Details of the Organization** | | | | | | | |
| 1.1. Name of the organization | |  | | | | | |
| 1.2. Type of the organization | | National, regional or local governments, government agencies and/or authorities (including public-private entities)  International Organizations (including UN agencies and programmes)  Non-governmental organizations (NGOs), foundations, civil society organizations  Academic Institutions/research centers or educational institutions and associations (including schools, higher-education institutions)  Industry, individual companies, private sector representatives (business oriented and for-profit)  Industry associations, business organizations (normally with not-for-profit status but representing the private sector)  Technical centers, service providers and experts (please note that only legal entities can apply to become a Partner)  Partnerships, networks, consortium (please provide list of members in separate attachment)  Media  Other, please explain: | | | | | |
| 1.3. Mission/expertise of the organization.  *Max 150 words* | |  | | | | | |
| 1.4. Fields of expertise of your organization.  *Please select all that apply.* | | Biodiversity and conservation  Capacity building  Certification  Climate change  Crisis management  Cultural heritage  Destination management  Environmental management  Ethics and social responsibility  Financing and investment  Gender and tourism | | Marketing and communications  Poverty alleviation  Project management  Quality and standards  Renewable energy  Statistics and market trends  Sustainable development  Sustainable tourism  Tourism and environmental law  Travel and accommodation sector  Other, please specify: | | | |
| Website of the organization. | |  | | | | | |
| 1. **Contacts of your Organization** | | | | | | | |
| ***Primary contact*** | | | | | | | |
| Title | Position | | First name | | | Last name | |
| Email | | | Mailing address | | | | |
| Telephone (including international prefix) | | | Skype | | Country | | |
| ***Alternate contact*** | | | | | | | |
| Title | Position | | First name | | Last name | | |
| Email | | | Mailing address | | | | |
| Telephone (including international prefix) | | | Skype | | Country | | |
| 1. **Scope of the activities** | | | | | | | |
| 3.1. Please describe activities/initiatives of your organization that are related to the goals and objectives of the One Planet.  *Max 150 words* | |  | | | | | |
| 3.2. In which world regions do you mainly operate?  *Please select all that apply.* | | Global (covers all regions listed below) | | | | | |
| Africa | | | | | North Africa  West Africa  East Africa  Central Africa  South Africa |
| Americas | | | | | North America  Central America  South America  Caribbean |
| Asia | | | | | East Asia  Middle Asia  South Asia  South-East Asia |
| Europe | | | | | West Europe  Central-East Europe  South Europe  North Europe |
| Oceania | | | | | Australia  New Zealand  Melanesia  Micronesia  Polynesia |
| 3.3. How do you operate on the ground?  *Please select all that apply.* | | We are operating through our own field offices  We work with local partners, selected on a need-basis, so that they operate on our behalf  We coordinate activities on the ground from another location, including some field missions  We send our staff from the headquarters to the field for the duration of a specific activity  We use volunteers in our operations  Other, please explain: | | | | | |
| **4. Description of your interest in the programme** | | | | | | | |
| 4.1. Thematic Programme Work Area(s) of interest within the One Planet.  *Please select all that apply.* | | The One Planet – Sustainable Tourism Programme has four thematic programme areas of work[[1]](#footnote-1)  Programme Work Area 1: Integrating sustainable consumption and production (SCP) patterns in tourism related policies and frameworks  Programme Work Area 2: Collaboration among stakeholders for the improvement of the tourism sector’s SCP performance, including the application of monitoring frameworks  Programme Work Area 3: Fostering the application guidelines, tools and technical solutions to mainstream SCP patterns among tourism stakeholders, including destinations, enterprises and tourists  Programme Work Area 4: Enhancing sustainable tourism investment and financing | | | | | |
| 4.2. What is your interest in participating in the One Planet – Sustainable Tourism Programme?  *Please select all that apply.* | | To play an active role in the advancement of One Planet – Sustainable Tourism Programme goals and objectives  To contribute to the implementation of SDG12 and other connected SDGs such as SDG8 focusing on decent work and economic growth, SDG13 addressing climate change or SDG14 and SDG15 on marine and terrestrial resources  Offer technical expertise in the following thematic programme areas:  Programme Work Area 1  Programme Work Area 2  Programme Work Area 3  Programme Work Area 4  Participate in working groups which may be created under your fields of expertise  Participate in webinars or capacity building activities  Gain visibility at the international level for your activities to advance SCP in tourism  Apply and support the dissemination of One Planet – Sustainable Tourism Programme materials and tools  Build fundraising coalitions and create synergies with other programme members for the implementation of future activities  Provide funding for the One Planet – Sustainable Tourism Programme activities  Network with likeminded organizations  Other, please explain in section 4.3 | | | | | |
| 4.3. Other contributions and participation, please describe here.  *Max 150 words* | |  | | | | | |

**STATEMENT OF COMMITMENT AND VERIFICATION**

We confirm that [name of organization / entity] supports the vision, goals and objectives of the One Planet – Sustainable Tourism Programme. We hereby commit and agree:

* To participating in and supporting the One Planet – Sustainable Tourism Programme implementation as indicated above (see sections 4.2. amd 4.3.);
* To sharing our knowledge and experiences with the community and partners of the One Planet – Sustainable Tourism Programme, including through the Global SCP Clearinghouse ([www.scpclearinghouse.org](http://www.scpclearinghouse.org));
* To working in a collaborative spirit within the One Planet – Sustainable Tourism Programme;
* To disseminating information on the One Planet – Sustainable Tourism Programme activities to our contacts (for members having “network” status, this task is particularly relevant);
* To following the Secretariat’s instruction with regards to the use of the One Planet logo, as well as any requirements of the Lead and Co-Leads on the use of One Planet – Sustainable Tourism Programme or the Lead and Co-Leads logos, and to sharing with the Coordination Desk, for approval, any publication that references the One Planet – Sustainable Tourism Programme prior to disclosure;
* To having our logo included in documents and communications referring to the One Planet – Sustainable Tourism Programme Partners, to be prepared by the Coordination Desk;
* To providing regular updates and/or reports to the Coordination Desk on our activities and results that have contributed to the objectives of the One Planet – Sustainable Tourism Programme, including at least one annual report on progress through the portfolio exercise (a template will be provided), which allows gaining international visibility and aggregating our efforts to those of likeminded organizations;
* To include within the portfolio reporting template information on funds (and in-kind funds) used for the implementation of activities, referring to the source of funding whenever possible, with the objective to enable the Coordination Desk to estimate the overall value of the portfolio of activities; and,
* To indicating our willingness to continue supporting and contributing to the One Planet – Sustainable Tourism Programme annually, through renewal of this commitment (including updating of specific contribution and/or areas of specific interest – a template will be provided).

**For national, regional, or local governments, government agencies and/or authorities (including public-private entities):**

|  |  |
| --- | --- |
| As the authorized representative of the Government of [Name of the country/place]and/or the [Name of the institution/office], I hereby confirm our commitment to the mission and objectives of the One Planet – Sustainable Tourism Programme, declare that the information provided above is true and enclose:  -our letter of support from the National Tourism Authority (This letter only needs to be submitted when the applicant is a sub-national governmental entity. The letter shall be written in official stationary bearing the letterhead and seal of their respective NTA. In case of cross-border destinations, the letter shall be signed by all the NTAs involved);  -our logo (minimum resolution of 300dpi or vector format). | |
| Name of the signatory:    Position of the signatory: | Date:    Official stamp: |

**For non-governmental entities (i.e. international organizations, NGOs and NPOs, academia, private sector, business associations, experts, partnerships, media, others):**

|  |  |
| --- | --- |
| As the authorized representative of the [Name of the organization/entity], which is registered in [Country], I hereby confirm our commitment to the mission and objectives of the One Planet – Sustainable Tourism Programme and enclose:  - our signed and dated Declaration Form (see Annex A);  - our logo (minimum resolution of 300dpi or vector format). | |
| Name of the signatory:    Position of the signatory: | Date:    Official stamp: |

**Please return this application, along with other requested documents as relevant, filled and signed to the Coordination Desk (**[**stp10yfp@unwto.org**](mailto:stp10yfp@unwto.org)**) with a copy to the Secretariat (**[**10yfp@unep.org**](mailto:10yfp@unep.org)**)**

**ANNEX A**

**DECLARATION FORM (for Organizations OTHER than governments – i.e. international organizations, NGOs and NPOs, academia, private sector, business associations, experts, partnerships, media, others):**

|  |  |  |  |
| --- | --- | --- | --- |
| Organization Details | True /Yes | False /No | Supporting links or documentation if available (related document shall be made available upon request) |
| Part A: UN Values and Conventions | | | |
| 1. Our organization does not violate sanctions established by the UN Security Council. |  |  |  |
| 1. Our organization is not complicit in human rights abuses. |  |  |  |
| 1. Our organization does not tolerate forced or compulsory labor or the use of child labor. |  |  |  |
| 1. Our organization is not involved in the sale or manufacture of anti-personnel landmines or cluster bombs. |  |  |  |
| 1. Our organization does not produce banned chemicals such as ozone depleting substances. |  |  |  |
| 1. Our organization will support the core values and goals of the UN, UNEP and [UNWTO](http://www2.unwto.org/content/who-we-are-0), as per their mandates, as well as the achievement of the Millennium Development Goals (MDGs) and the Sustainable Development Goals (SDGs). |  |  |  |
| Part B: Organizational Details | | | |
| 1. Legal status - certificate local/regional registration and/or incorporation. |  |  |  |
| 1. The organization does not have any legal encumbrances and respects the laws of the country/ies in which it operates. |  |  |  |
| 1. The organization’s financial statements are periodically audited and available. |  |  |  |
| 1. The organization has a track record in activities related to Sustainable Tourism. |  |  |  |

I, the undersigned, as the authorized signatory for the [Name of your entity] hereby declare that all statements made above are certified true and correct and that our organization commits fully to supporting the goals and objectives of the One Planet – Sustainable Tourism Programme.

SIGNATURE

Name :

Position/Title :

Place :

Date :

|  |  |
| --- | --- |
| **For Internal Use Only**  Application Received by the Coordination Desk on: | By: |

1. Please refer to the Concept note

   (<http://www.scpclearinghouse.org/sites/default/files/10yfp-stp-conceptnote.pdf>) [↑](#footnote-ref-1)